

# **GRINDWELL NORTON LIMITED**

**Corporate Identity Number: L26593MH1950PLC008163**

Registered Office: 5<sup>th</sup> Level, Leela Business Park, Andheri-Kurla Road, Marol,  
Andheri (East), Mumbai 400 059

Tel: 91 22 4021 2121 Fax: 91 22 4021 2102

Email: sharecmt.gno@saint-gobain.com, Website: www.grindwellnorton.com

## **NOTICE**

Members are hereby informed that dispatch of the Postal Ballot Notice dated Monday, 30<sup>th</sup> May 2016 (alongwith the Explanatory Statement and Postal Ballot Form) to the Members of the Company, in respect of the Resolutions for increase in the Authorised Share Capital of the Company, consequential amendment to Clause V of the Memorandum of Association, Article 3 of the Articles of Association of the Company and issue of Bonus Shares, has been completed on Tuesday, 7<sup>th</sup> June 2016. The said documents were sent in electronic mode to those Members who have registered their e-mail addresses with the Company or with the Depositories and in physical mode to the other Members.

The aforesaid Resolutions are to be transacted by means of Postal Ballot and Electronic Voting (e-voting) in terms of Section 110 of the Companies Act, 2013 read with Rule 22 of the Companies (Management and Administration) Rules, 2014. National Securities Depository Limited (NSDL) has been engaged by the Board of Directors of the Company for providing the e-voting platform.

Members whose names are recorded in the Register of Members of the Company or in the Register of Beneficial Owners maintained by the Depositories as on the cut-off date i.e. Monday, 30<sup>th</sup> May 2016 will be entitled to cast their votes by Postal Ballot or e-voting. A person who is not a Member on the cut-off date should accordingly treat the Postal Ballot Notice as for information purposes only.

Voting through Postal Ballot will commence on Wednesday, 8<sup>th</sup> June 2016 and close on Thursday, 7<sup>th</sup> July 2016. Postal Ballot Form received after the close of working hours on Thursday, 7<sup>th</sup> July 2016 will be considered invalid.

The period for e-voting starts at 9:00 a.m. on Wednesday, 8<sup>th</sup> June 2016 and ends at 5:00 p.m. on Thursday, 7<sup>th</sup> July 2016, e-voting will be blocked by NSDL at 5:00 p.m. on Thursday, 7<sup>th</sup> July 2016.

In case the Member is desirous of obtaining duplicate Postal Ballot Form, the Member may write to the Company at its Registered Office or download the Postal Ballot Form from the Company's website, www.grindwellnorton.com or from NSDL's website, www.evoting.nsdl.com.

In case of any query/grievance, Members may refer to the Frequently Asked Questions for Shareholders and e-voting User Manual for Shareholders available under the Downloads section of NSDL's e-voting website www.evoting.nsdl.com or contact the following:

- Mr. Amit Vishal, Senior Manager, National Securities Depository Limited, Trade World, "A" Wing, 4<sup>th</sup> & 5<sup>th</sup> Floors, Kamala Mills Compound, Senapati Bapat Marg, Lower Parel, Mumbai 400 013 at telephone no. 022 2499 4360 or toll free No. 1800222990 or at e-mail ID AmitV@nsdl.co.in.

The Results of the Postal Ballot and e-voting will be declared on Friday, 8<sup>th</sup> July 2016 at 3:00 p.m. at the Registered Office of the Company. Such results along with the Scrutinizer's Report will be available on the Company's website www.grindwellnorton.com under the section Investor Information>Corporate Governance>Voting Results and Scrutinizer's Report and will be communicated to the Stock Exchanges where the shares are listed and the NSDL.

The Postal Ballot Notice is available on the Company's website, www.grindwellnorton.com, NSDL's e-voting website and on the websites of National Stock Exchange of India Limited, www.nseindia.com and BSE Limited, www.bseindia.com.

The Record Date for the purpose of determining Members who would be entitled to the Bonus Shares is Friday, 15<sup>th</sup> July, 2016.

For **Grindwell Norton Limited**

**K. VISWESWARAN**

Company Secretary

Membership No. A 16123

Mumbai, 7<sup>th</sup> June 2016