

## **GRINDWELL NORTON LIMITED**

Corporate Identity Number: L26593MH1950PLC008163

Registered Office: 5<sup>th</sup> Level, Leela Business Park, Andheri-Kurla Road, Marol,  
Andheri (East), Mumbai 400 059

Tel: 91 22 4021 2121 Fax: 91 22 4021 2102

Email: sharecmpt.gno@saint-gobain.com, Website: www.grindwellnorton.com

### **NOTICE OF 66<sup>TH</sup> ANNUAL GENERAL MEETING AND REMOTE E-VOTING INFORMATION**

Notice is hereby given that the 66<sup>th</sup> Annual General Meeting (“AGM”) of the Company is scheduled to be held on Thursday, 28<sup>th</sup> July 2016 at 3:00 p.m. at M.C. Ghia Hall, Bhogilal Hargovindas Building, 18/20, K. Dubash Marg, Kala Ghoda, Mumbai 400 001, to transact the Business, as set out in the Notice of AGM.

The Notice of AGM together with the Annual Report for the year ended 31<sup>st</sup> March 2016, have been sent by electronic mode to the Members whose email addresses are registered with the Company/Depository Participant(s) (“DP”) unless the Members have registered their request for a hard copy of the same. Physical copy of the Notice of AGM together with the Annual Report has been sent to those Members who have not registered their e-mail IDs with the Company/DP. The Company has completed dispatch of Notice of AGM together with the Annual Report including sending of email to Members on Saturday, 2<sup>nd</sup> July 2016.

The copy of the Annual Report is also available on the Company’s website, www.grindwellnorton.com. Members may download it from the Company’s website or may request for a copy of the same by writing to the Company Secretary at the Registered Office of the Company at the aforesaid email ID. The documents pertaining to the items of business to be transacted in the AGM are open for inspection at the Registered Office of the Company during business hours on any working day.

The Company is pleased to provide its Members with the facility to exercise their right to vote on the resolutions proposed to be passed at the AGM by electronic means (“remote e-voting”).

The Members can cast their vote through remote e-voting provided by National Securities Depository Limited (“NSDL”). The Company is also providing facility for voting by Ballot at the AGM for all those Members who shall be present at the AGM and have not cast their votes by availing the remote e-voting facility.

The Members as on the cut-off date, Thursday, 21<sup>st</sup> July 2016, may cast their vote electronically. Any person, who acquires shares of the Company and become Member of the Company after dispatch of the notice and holding shares as of the cut-off date, Thursday, 21<sup>st</sup> July 2016, may obtain the user ID and password by sending an email to evoting@nsdl.co.in.

The remote e-voting shall commence on Sunday, 24<sup>th</sup> July 2016 (9:00 a.m.) and ends on Wednesday, 27<sup>th</sup> July 2016 (5:00 p.m.). The remote e-voting module shall be disabled by NSDL after Wednesday, 27<sup>th</sup> July 2016 (5:00 p.m.). Provided further that Members may participate in the AGM even after exercising his/her right to vote through remote e-voting but shall not be allowed to cast his/her vote again at the AGM.

The Notice of AGM is available on Company's website, [www.grindwellnorton.com](http://www.grindwellnorton.com) and on NSDL website, [www.evoting.nsdl.com](http://www.evoting.nsdl.com). The procedure of electronic voting is available in the Notice of the 66<sup>th</sup> Annual General Meeting as well as in the email sent to the Members by NSDL.

In case of any queries, Members may refer to the Frequently Asked Questions (FAQs) for Members and e-voting user manual for Members available at the download section of [www.evoting.nsdl.com](http://www.evoting.nsdl.com) or contact Mr. Amit Vishal, Senior Manager, National Securities Depository Limited, Trade World, "A" Wing, 4<sup>th</sup> & 5<sup>th</sup> Floors, Kamala Mills Compound, Senapati Bapat Marg, Lower Parel, Mumbai 400 013 at telephone no. 022 2499 4360 or call on toll free no.: 1800-222-990.

The entry to the meeting venue will be regulated by Attendance Slips, which have been sent along with the Annual Report to the Members. Members who have received Attendance Slips by electronic mode are requested to print the Attendance Slip and submit a duly filled in Attendance Slip at the registration counter to attend the AGM.

**For Grindwell Norton Limited**

Mumbai, 4<sup>th</sup> July 2016

**K. Visweswaran**  
Company Secretary